

## **Kindle Arts Society Board Meeting Minutes - Jan 26, 2012**

### **In attendance:**

Amara  
Jared  
Ashes  
Morgan  
Edd  
(Quorum met)

### **Motion by Amara:**

Board members must be topless during meeting. All in favour: unanimous

Ashes reviews previous discussion points, as per email sent to directors Jan 18, 2012.

### **Motion by Morgan:**

To create a bank acct with VanCity that is separate from Trevor. VanCity offers a non-incorp acct that can easily switch once KindleArts is incorporated. Motion is tabled until bylaws can be confirmed and cemented in place.

### **Motion by Ashes:**

Ashes wishes to remain in charge of KindleArts communications. Discussion on how KindleArts should communicate internally/externally. *Ashes to create a [info@kindlearts.ca](mailto:info@kindlearts.ca) for external communication and a google group for internal communication.*

### **Otherworld dates:**

Confirmed weekend of June 21, 2012.

### **Motion by Ashes:**

*Ashes to sign contract with Sunny Daze for dates indicated above.* All in favour: unanimous.

### **Event management discussion (with specific interest to Otherworld):**

Board discussed whether to handpick event management and let them run events or have it run coalition-style (as done with previous events). Edd suggested a event proposal form with specific criteria that anyone who wishes to run an event can apply for.

Criteria includes:

- written format
- event description
- budget
- description of how the event will be managed and run
- volunteer recruitment strategy
- what help, if any, will be needed from the board
- what resources from KindleArts are currently available to them
- how event will follow the 10 Principles

Board will provide:

- past event info such as budgets, post-mortem reports

Board will require timely reports from event management based on specific guidelines. *Guidelines that need to be created:*

- *event descriptions (by Edd)*
- *budget (by Morgan)*
- *list of requirements for the board (by Edd)*
- *resources available (by Ashes)*
- *reporting guidelines (by Ashes)*

Event evaluation will be based on:

- a reasonable amount of monies requested
- skills available within the event management team
- feasibility of event
- demonstration of adherence to KAS mission of values

Reporting criteria:

- one person from event management team to communicate to board
- regular communication from event management to the board (“regular communication” to be decided between board and event mgmt team)
- confirmation that deadlines are met
- post-mortem report compiled by event mgmt team

**Motion by Ashes:**

That no constitution amendments be made for one year. This allows time for review and future re-jigging, if needed. All in favour: all.

**Discussion of CORE 2012:**

KindleArts not interested in participating. Edd proposes that Victoria’s regional rep contact the BurnVic group to see if there is interest. KindleArts would be willing to supply an art grant, if art grant criteria is met.

**Motion by Jared:**

To create an event mgmt team for Carnivale asap. Board agreed that we will not attach the word “fundraiser” to the event. However, the goal of the event is to have a surplus. All in favour: all.

**Discussion of board roles:**

- Treasurer: handles finances and reporting
- Chair: handles monthly reports
- Secretary: note-taking and meeting minutes
- Director at Large: hangs out
- Vice-Chair: parliamentarian

Ashes proposes we rotate note-taking. Edd notes that roles are fluid and can be rotated. All in favour: all.

Board meeting roles:

- time keeper
- parliamentarian (based on Robert’s Rules, <http://www.robertsrules.org/rulesintro.htm>)
- chair (to call meeting and set agenda)

These can be shared by more than one person and one person can have one or more roles.

**Discussion of KindleArts bylaws:**

These can be discussed via email. Suggestion of following the same format as a meeting (following Robert’s Rules). *Ashes and Edd to work on bylaws and send to board.*

**Next meeting called for Feb 23, 6:30pm, at Morgan’s house.** *Jared to set agenda and chair.*

Meeting adjourned at 10pm, GTFO.