

Kindle Arts Society

Kindle Art Society Board Meeting Minutes - April 16, 2012

Time: 7:30pm

Where: Jared's house - 599 Pandora

Chair: Amara

Secretary: Amara

Order of Business

1. Attendance (note quorum)

- Steve, Jared, Amara, Edd (quorum met)

2. Approval of Agenda

- **Motion:** to approve agenda
Motion By: Steve
In favour: All

3. Previous Minutes

- Morgan & Edd need to go to VanCity and set up bank acct
- Amara needs to get Operations Manual form GVIAS
- Web stuffs to be tabled for future discussion

4. Chair's Report

- Nothing to report

5. Treasurer's Report

- **Bank account:** not done. Edd to arrange.

6. Reports

- **Burning Man Regional Conference Reports**
 - **Edd:** Ra\$pa's event production was most valuable. We now have a event production bible to follow; suggesting creation of a KindleArts library with meetups to discuss topics of choice. Meta-burn: western canada regional was discussed with Canadian reps/leaders; we love Atlanta's art grant process (<http://www.alchemyfestival.com/participation/art/2012-art-fundraiser.html>).
 - **Steve:** legalizing fire most valuable topic. Found out that someone in Ontario is obtaining insurance. Amara suggests that Steve talk

to Claude re: legal fire requirements; Steve to give Board Ultranet access.

- **Amara:** wants to create a large interactive community arts festival; social media=awesome
- **Amara** proposes a formal summary to send to to the community to create perceived value in spending the \$\$\$\$. Deadline: 1 week deadline. Summary should include pods taken; topics discussed; things learned; proposal ideas.
- **Communications**
 - **FB page** will be named Kindle Arts Society. Name change incomplete.
 - Board members + event leads to be made admins of the FB page.
- **Events & Workshops**
 - **Carnivale:** Chris Lamb has lost the budget (Actually it was Steve), Morgan has copies (hopefully). Decorations team is moving forward.
 - **Otherworld:** Hiltz wants insurance for Otherworld to be held by Kindle Arts. We won't be incorp'd by then. Steve has offered to hold the insurance in his name again on the promise that there will be a better fire safety plan this year.
 - Steve proposes the creation of a event template/guide (Resource guide) to streamline the process and encourage noobs to step up. Board can support production leads thereafter.
- **Art Grants**
 - Application process for Carnivale art grants has been emailed out; no applications; there's talk of a spring/fall application process. Still figuring things out. Formal mission statement needs to be created and sent to the Board.
 - Arts Grants team Mission Statement needs to be formalized and brought back to the board

8. Correspondence

- Nothing to report

9. Old Business

- **Motions via email**

- **Motion:** That we refer to the society as **the Kindle Arts Society** (the full name), or **KindleArts** (when not using the word "society")

Motion By: Steve

In favour: Steve, Jared

Opposed: Edd

Abstain: Amara

That we refer to the society as **the Kindle Arts Society** (the full name), or **KindleArts** (when not using the word "society"), and that we **never** refer to the society as KA or KAS (in fact, the rejection of an acronym/initialism was a specific topic agreed on in public consultation meetings). The short form would be Kindle or KindleArts.

- **Motion:** That the part 10 of the bylaws be concerned with property, and should be worded as:

Part 10 — Property

52. The Board of the Kindle Arts Society has the general and overriding power to enter into all financial transactions of whatever nature, binding KindleArts. It retains such power, notwithstanding the delegation of authority conferred upon specified delegates in this or any other policy and furthermore, continues to possess the residual power where no specific delegation of authority has been made. The members may, by special resolution, further restrict the purchasing powers of the directors for items valued at greater than \$500, but a restriction imposed expires at the next annual general meeting.

53. Any board members who are registered signing authorities with the society's bank are hereby authorised to sign any financial transaction subject to:

- a. any single financial transaction may not exceed \$500 per day;*
- b. compliance with any other applicable policies, procedures or instructions issued by the Board of Directors.*

55. Financial transactions in excess of \$500, must be:

- a. reviewed, prior to approval, by two board members who are registered signing authorities with the society's bank*

- b. *reported to the society's membership as part of the society minutes, excepting transactions of a routine operational nature.*

Motion By: Steve

In favour: All

- **Incomplete business**

- **Motion:** That we ask for logo submissions to represent KindleArts

Motion By: Steve

In favour: All

A logo is a business service request, not an expressive art piece. We can ask graphic designers in the community to design for free. We should frame it as “we are taking submissions...” - email designers directly *and* put a callout to the email list; 1 mth deadline - May 15

10. New Business

- **Edd** discovered that not-for-profits can apply for long-term leases of crown land. Long term goal. We need to make sure our stuff is in order to demonstrate responsibility. We should have more discussions with those that deal with the BLM, city councillors (Catnip in Vancouver?).
- **Motion:** That we change in the due date for Otherworld lead applications.
Motion By: Steve
Opposed: All
Decided to keep same deadline but put another callout for informal application to lead. Steve to put a callout to everyone to ask to submit a letter of intention - doesn't have to be a formal application. Board will then help applicants put together a formal application. Morgan needs to send last year's OW budget to Hiltz. Need to decide ticket \$\$\$. Purpose is to start selling tickets immediately after Carnivale.
- **Motion:** That we pick a date to discuss/approve all of the bylaws in one go. Once done, we can move forward with the incorp process.
Motion By: Steve
In favour: All
Jared to schedule a Saturday meeting via Doodle.
- **Motion:** That KindleArts pay for Steve to get his pyrotechnic ticket
Motion By: Amara

In favour: None

Steve feels we've spent enough cash on board members, for now. We talked about holding a private course for the community. This is something to consider for the future.

11. Next Meeting

- Jared to set up a doodle for a next meeting. Jared to chair next meeting.

12. Adjournment

- Adjourned.

Actionable items:

- *Steve - start sending more bylaws for approval via email.*
 - *set up FB page*
 - *Board access to Drupal site*
 - *logo stuff*
 - *ask how to get a private pyrotechnic course set up*
 - *post-mortem Summit report*
- *Edd - arts team mission statement*
 - *arrange a time with Morgan to set up bank acct*
 - *post-mortem Summit report*
- *Jared to coordinate next meeting and agenda*
- *Amara - get Operations Manual from GVIAS*
 - *talk with Carnivale leads about promo and communication*
 - *send out minutes*
 - *collect Summit post-mortem reports and consolidate*
- *Morgan to send last year's Otherworld budget to Hiltz*
 - *set up VanCity bank acct with Edd*
 - *look for previous copies of Canivale 2012 budget and send to CLamb*
 - *post-mortem Summit report*