

**Kindle Art Society**  
**Board Meeting Minutes - 2012/07/09**

**Time: 5:30pm**  
**Where: Jared's house**

**In attendance:** *Amara, Jared, Steve, Edd, Morgan*  
**Quorum met?** Y

**Chair: Steve**  
**Secretary: Amara**

**Review of last meeting's minutes:**

- **Unfinished business:**
  - KindleArts logo. Need to send a request for submissions and set a deadline. Needs to be done before Otherworld.
  - Arts grant mission statement. In progress.
  - Request for GVIAS Operations Manual. Email sent, waiting for reply. All board members need to look at other non-profit models. Research good and bad examples and bring suggestions to the table.
  - Post-summit reports due from Morgan/Steve.
  
- **New business:**
  - Steve suggests that KindleArts match donations to CORE. Edd to bring to his team.
  - Proposal from a burner on Salt Spring wants to throw an event. Does KindleArts want to support? Yes. We need to establish intention first and then ask her to fill out a event proposal. Edd questions whether to accept bids from people who are completely outside the community. They would need to have an amazing and complete application and KindleArts would decide on a case by case basis.
  - Event proposal form. Jared suggests adding a description of how we evaluate a proposal.
  - Edd suggests that we need to create a list of KindleArts priorities. Steve suggests that we add a to-be-reviewed-in-the-future at the end of board minutes.
  - Amara suggests creating a Fire Team, which will cover fire safety, legal fire requirements, etc etc.

**Board reports:**

1. Treasurer: *Budget procedures and guidelines are needed for events. Anything over budget needs Board approval (2 members).*

**Unfinished business:**

- *Bylaws have been completed - need signatures - DONE*

**New business:**

- *Otherworld debrief: 2 health related issues, 1 security issue. Post-mortem report from Wrangler to follow. Recommend that we gather incident reports from Rangers & Medics. Question of whether we can keep the personal info attached to the report. Plenty of learning opportunities. More due diligence required so as to better align with the law/insurance. Do we keep the 'no illegal substances' clause in the waiver?*
  - *Concern around medic conducts in the presence of females as well as leaving the event for hours at a time. KindleArts to send a documented feedback form to them describing the situations and feedback from participants and what our expectations are in the future.*
  - *Rangers & Medics on duty starting on Thurs - mandatory.*
  - *Gate hours need to be extended to accommodate ferry travellers.*
- *Fall projects:*

- *ongoing Ranger presence - create a Ranger team that provides support year-round. Create guidelines and a job description. Edd moves to create the role and ask Rosa to fill it. Steve seconds. All approve.*
- *Harm reduction campaign. Question of waiver/liability changes to reflect the drug culture that appears at events, despite being an illegal substance-free event. Don't feed ppl drugs. Acknowledge the incidents at Otherworld (and dispell rumours), suggest behaviours (friends look after friends, combos of drugs are dangerous).*
- *Create a relationship with LEO. Invite them into the events?*
- *Yearly ops schedule for the Board*
- *Board manual needs to be created*
- *KindleArts website development*
- *AGM date*
- *Creation of Education Team*
- *Fall art grants cycle. More money needed.*
- *Start looking for a new Otherworld venue - Jared motions to create an Event Location Team. Board currently delegates responsibility of this to Event Lead. Event lead needs to be selected earlier to accommodate this. Steve motions that the Event Lead (Otherworld) be selected before the fall event. All approve.*
- *Re-evaluate the event proposal form. Need feedback from past event leads.*
- *Create a fire safety team.*
- *Fall event. AGM after-party. Gets ppl to show up to AGM.*

**Actionable items:**

- *Create the year-round Lead Ranger role and approach Rosa to fill role.*
- *Send first harm reduction message, on behalf of the Rangers. Focus on incident at OW.*
- *Carnivale debrief. Feedback to event leads; publish post-mortem report.*
- *Create a monthly directors meeting schedule*
- *Edd to create a call-out for event leads to create a decompression event.*
- *Morgan to create budget guidelines around events; contact all outstanding payees and state a deadline for reimbursement.*

**Next meeting:** *Edd proposes that we meet on the 2nd Weds of every month. All approve. **Next meeting: August 8.***

**Adjournment.**